

Greater Ouachita Port Commission Minutes
Dec. 12, 2012
Monroe Chamber of Commerce

Commissioners Present: Ricky Guillot, Terri Odom, James Lee, and James Jones, Bobby Manning

Commissioners Absent: Matt Sanderson, Roland Charles

Guests: Sue Nicholson, Monroe Chamber of Commerce; Josh Hayes, Lazenby & Associates; Paul Trichel, Ouachita Terminals

Call to Order

Commissioner Guillot called the meeting to order and gave an invocation. The minutes of the November 7, 2012 meeting were approved. Commissioner Jones made the motion to approve. Commissioner Lee seconded. Motion passed. The Oct. 3 minutes were also presented for approval because there was not a quorum at the November meeting. Commissioner Jones moved that the October, 2012 minutes be approved as presented. Commissioner Lee seconded. Motion passed.

Financial Report

The financial report as of December 11, 2012 was presented by Commissioner Odom. The balance of the various accounts is as follows:

| | |
|-------------------|--------------|
| GOA | \$106,531.99 |
| FTA | \$1,649.29 |
| PPA | \$139.45 |
| EDI-HUD | \$100.00 |
| OEDC-Land Corp. | \$190,855.89 |
| Twin Cities PTF | \$190,848.52 |
| Facility Planning | -0- |
| DRA | \$00.01 |
| EDA | -0- |

Commissioner Odom reported that she needed to pay the following bills: Two bills from Amethyst Construction-one for \$156,269.70 (from the EDA Account) and one for \$31,448.10 (from EDA Account). There are also two bills to Lazenby and Associates for \$8,780.68 (From the Twin City & Parish Account) and \$8,780.68 (from the OEDC Account). Commissioner Manning made the motion to approve the financial report as presented and to pay the bills resented. The motion was seconded by Commissioner Jones. Motion passed.

Construction Report

Josh Hays reported that the rail project is 75% complete. The final portion of the rail work is being done now. The project should be complete in mid-January. Josh presented two bills-one for \$207,504.70 for construction and one for \$18,682.30 to Lazenby and Associates for engineering. The motion was made to pay the bills by Commissioner Odom and seconded by Commissioner Jones. Motion passed.

Josh is trying to wrap up the FTA account for 2013 and working to finish preliminary work to move the rail project forward.

Operations Report

Paul Trichel reported that there was a strike in Long Beach which was beneficial for the Ouachita Parish Port. They had to bring in an additional 140 containers from Dallas. It had been a challenge with the work on the rail extension.

He also reported that KARD wanted to a feature on the port sometime in January.

Adjournment

There being no further business, Chairman Guillot adjourned the meeting. The GOPC will meet again on January 16, 2013 at the Monroe Chamber Office.

Greater Ouachita Port Commission Minutes
January 16, 2013
Monroe Chamber of Commerce

Commissioners Present: Ricky Guillot, Terri Odom, James Lee, and James Jones

Commissioners Absent: Matt Sanderson, Roland Charles, Bobby Manning

Guests: Sue Nicholson, Monroe Chamber of Commerce; Josh Hayes, Lazenby & Associates; Paul Trichel, Ouachita Terminals, Dr. Ray Armstrong, Monroe City Council

Call to Order

Commissioner Guillot called the meeting to order and gave an invocation. The minutes of the December 12, 2012 meeting were approved as presented. Commissioner Lee made the motion to approve. Commissioner Jones seconded. Motion passed.

Financial Report

The financial report as of December 11, 2012 was presented by Commissioner Odom. The balance of the various accounts is as follows:

| | |
|-------------------|--------------|
| GOA | \$105,546.94 |
| FTA | \$1,649.29 |
| PPA | \$139.45 |
| EDI-HUD | \$100.00 |
| OEDC-Land Corp. | \$182,075.21 |
| Twin Cities PTF | \$182,225.60 |
| Facility Planning | -0- |
| DRA | -0- |
| EDA | -0- |

Commissioner Odom reported that she needed to pay the following bills: The insurance Policy for the Directors and Officers Policy, which is about \$1100 and the Port Association Dues. Commissioner Jones made the motion to approve the financial report as presented and to pay the bills resented giving Commissioner Odom the authority to pay the insurance bill as long as it is not 3% above last year's policy. The motion was seconded by Commissioner Lee. Motion passed. Commissioner Odom reported that she had a letter of engagement from Johnston, Perry and Johnston for the 2012 audit. Commissioner Jones made the motion that the GOPC engage Johnston, Perry and Johnston for the 2012 audit. The motion was seconded by Commissioner Lee. Motion passed.

Construction Report

Josh Hays reported that the rail project is 83% complete. They need a few days of sunshine to get the hot mix in place. The contractor is supposed to have the work completed by January 29 and he expects that the project will be substantially complete by that date. He presented two invoices for payment. The first is for \$354,108.21 to the contractor for work performed up through December 31. The second is for \$12,010.05 to Lazenby and Associates for engineering work. This is based on a percentage of construction. He will meet with Commissioner Odom as to which checking accounts too use for the payments. Commissioner Odom made the motion to pay the two invoices. The motion was seconded by Commissioner Jones. Motion passed.

Operations Report

Paul Trichel reported that he is planning a meeting to get all the area shippers together to work on a better alignment plan for all the parties involved in shipping goods. Having a good alignment plan in place will help reduce shipping costs for everyone.

He is also working with KCS to meet their new KCS contact and to bring him up to date on the Ouachita Parish Port development.

Adjournment

There being no further business, Chairman Guillot adjourned the meeting. The GOPC will meet again on February 6, 2013 at the Monroe Chamber Office.

Greater Ouachita Port Commission Minutes
February 6, 2013
Monroe Chamber of Commerce

Commissioners Present: Ricky Guillot, Terri Odom, James Lee, Bobby Manning and James Jones

Commissioners Absent: Matt Sanderson, Roland Charles

Guests: Sue Nicholson, Monroe Chamber of Commerce; Josh Hayes, Lazenby & Associates; Paul Trichel, Ouachita Terminals, Tiffany Clayson, Senator Vitter's Office, Scott Martinez, NLEP

Call to Order

Commissioner Guillot called the meeting to order and gave an invocation. He welcomed Tiffany and Scott to the meeting. The minutes of the January 12, 2013 meeting were approved as presented. Commissioner Odom made the motion to approve. Commissioner Jones seconded. Motion passed.

Financial Report

The financial report as of January 12, 2013 was presented by Commissioner Odom. The balance of the various accounts is as follows:

| | |
|-------------------|--------------|
| GOA | \$98,009.38 |
| FTA | \$1,649.29 |
| PPA | \$139.45 |
| EDI-HUD | \$100.00 |
| OEDC-Land Corp. | \$176,430.49 |
| Twin Cities PTF | \$176,580.87 |
| Facility Planning | \$22,768.98 |
| DRA | -0- |
| EDA | \$0.38 |

Commissioner Odom reported that she paid the insurance Policy for the Directors and Officers Policy, which was down a little from last year. Commissioner Lee made the motion to approve the financial report as presented. The motion was seconded by Commissioner Manning. Motion passed.

Construction Report

Josh Hays reported that the rail project is substantially complete. With the construction almost finished, the port is a more robust facility. He did a walk through with the contractor and has a punch list of items that need to be completed. Josh presented a bill for \$259,727.34 for the contractor. Commissioner Lee made the motion to approve the payment. The motion was seconded by Commissioner Manning. Motion passed.

Josh also presented change order #3 for deduct for \$37,493.48. The change order was reviewed by the construction committee and they recommend making this necessary change. Commissioner Jones made the motion to pay the invoice. The motion was seconded by Commissioner Odom. Motion passed.

Engineering Invoice No. 8 in the amount of \$22,685.65 accompanied the contractor's invoice. This amount was based on the percentage of construction complete. Commissioner Jones made the motion to approve payment. Commissioner Manning seconded the motion. Motion passed.

Work on the outer rail project will require additional engineering. The existing engineering contract for the outer rail previously approved by the GOPC was for engineering services for the outer rail from the north end of the facility to Valley Road, which was essentially one half of the outer rail. The previously approved contract needs to be voided and GOPC to approve a new engineering contract that includes engineering services for the complete outer rail from the north end of the facility to the intersection of Coleman Avenue and Bancroft Boulevard. The old contract was for \$208,600. The new contract is for \$368,020. The \$159,420 difference is the outer rail portion from Valley Road to the intersection of Coleman Avenue and Bancroft Boulevard. Before the project can move forward, Josh is waiting for the FRA to provide appraisal instructions to appraise the land which will be used for the in-kind match. The GOPC is seeking a \$2 million grant from FRA to go towards the outer rail project. Commissioner Lee made the motion to void the old engineering contract and to approve the new contract. The motion was seconded by Commissioner Odom. Motion passed.

Operations Report

Paul Trichel reported that he is planning to put together a shipping summit for all of North/Northeast Louisiana. By working together, shippers can reduce the overall cost for everyone. The group will include freight forwarders, KCS, shipping companies, etc. The event will likely be hosted by the GOPC and OT and will involve both chambers and NLEP. He is shooting for March or April of this year.

Adjournment

There being no further business, Chairman Guillot adjourned the meeting. The GOPC will meet again on March 6, 2013 at the Monroe Chamber Office.

Greater Ouachita Port Commission Minutes
March 6, 2013
Monroe Chamber of Commerce

Commissioners Present: Ricky Guillot, Terri Odom, James Lee

Commissioners Absent: James Jones, Bobby Manning, Roland Charles and Matt Sanderson

Guests: Josh Hays, Lazenby & Associates and Lori Reneau, Monroe Chamber of Commerce

Call to Order

Chairman Ricky Guillot called the meeting to order and gave an invocation. Chairman Guillot noted a quorum was not present and the February 6, 2013 minutes were deferred until the April 3, 2013 meeting.

Financial Report

Chairman Ricky Guillot stated that the financial report was deferred until the April 3, 2013 meeting due to a quorum not being present.

Construction Report

Josh Hays reported that the rail extension is in the lien period. Project will be complete after the 45 day lien period and the contractor submits a clear lien certificate. He also stated they are waiting on checks from EDA and Facility Planning and Control. A FRA meeting was held with the appraiser in order to receive appraisal instructions complying with FRA federal regulations on the outer rail project. Once appraisal is complete and submitted to FRA, this should finalize the FRA \$2 million grant. Upon finalizing the FRA grant, L&A will continue engineering the outer rail project and proceed to the bid phase.

Operations Report

Chairman Ricky Guillot deferred the operations report until the April 3, 2013 meeting due to a quorum not being present.

Other

Chairman Guillot presented an invoice for a DRA Administration fee in the amount of \$3,325.00. Chairman Guillot asked Treasurer Terri Odom if she concurred with the amount from North Delta Regional Planning & Development District, Inc. and process the payment.

Adjournment

The GOPC will meet again at noon on April 3, 2013 at the Monroe Chamber of Commerce. There being no further business, the GOPC adjourned.

Greater Ouachita Port Commission Minutes
April 3, 2013
Monroe Chamber of Commerce

Commissioners Present: Ricky Guillot, Terri Odom, James Lee, James Jones, Bobby Manning

Commissioners Absent: Roland Charles and Matt Sanderson

Guests: Josh Hays, Lazenby & Associates, Paul Trichel with Ouachita Terminals.

Call to Order

Chairman Ricky Guillot called the meeting to order and gave an invocation. Chairman the February 6, 2013 minutes and the March 6 Minutes were approved as presented with Commissioner Lee making the motion and Commissioner Jones seconding. Motion passed.

Financial Report

Commissioner Odom presented the February and March financial report, which was approved as presented. Commissioner Jones made the motion to approve. Commissioner Lee seconded. Motion passed.

Construction Report

Josh Hays reported that the lien will be paid up by the end of the week. He made the recommendation that the GOPC accept the project as complete contingent upon receipt of the clear lien certificate. Mr. Jones moved that the GOPC approve Mr. Hay's recommendation. Commissioner Lee seconded. Motion passed.

Operations Report

Through-put at the port is up some from previous months. The port received new product from Rock. Ouachita Terminals is working on the switching agreement with KCS. To do so, they had to get an audience with KCS. The Ouachita Port cannot operate effectively without an agreement. The GOPC is optimistic that it will eventually come through.

Other

Commissioner Odom made the motion to debit \$100 from the GOA account to the EDA account to cover a 12 cent shortage that will occur. The motion was seconded by Commissioner Manning. Motion passed.

Adjournment

The GOPC will meet again at noon on May 8, 2013 at the Monroe Chamber of Commerce. There being no further business, the GOPC adjourned.

Greater Ouachita Port Commission Minutes
May 8, 2013
Monroe Chamber of Commerce

Commissioners Present: Ricky Guillot, Terri Odom, James Lee, James Jones, Bobby Manning

Commissioners Absent: Roland Charles and Matt Sanderson

Guests: Josh Hays, Lazenby & Associates, Paul Trichel with Ouachita Terminals, Sue Nicholson, Monroe Chamber.

Call to Order

Chairman Ricky Guillot called the meeting to order and gave an invocation. The April 3, 2013 minutes were approved as presented with Commissioner Jones making the motion and Commissioner Lee seconding. Motion passed.

Financial Report

Commissioner Odom presented the May 7th financial report, which was approved as presented. Commissioner Lee made the motion to approve. Commissioner Jones seconded. Motion passed. Commissioner Odom was going to check to see if all the accounts need to be non-interest accounts. Federal funds must be in non-interest accounts. State funds may also need to be in non-interest accounts, as well. The balance in the various accounts as of May 7th is as follows:

| | |
|-----------|--------------|
| GOA | \$99,622.28 |
| FTA | \$1,649.29 |
| PPA | \$139.45 |
| EDI HUD | \$100.00 |
| OEDC LC | \$153,053.78 |
| TC & OPPJ | \$153,106.07 |
| FP & C | \$94,733.97 |
| DRA | \$692.03 |
| EDA | \$99.79 |

Construction Report

Josh Hays reported that the clear lien was received and the rail extension and inner rail project is complete. Final bills will be paid soon and the GOPC only lacks the DRA payment.

Kevin reported on his meeting with KCS regarding the exterior rail project. Josh is currently working to complete the design for that project. He would like to get the plan underway for September. Josh also presented two invoices for Lazenby. Josh just needs to provide an as built drawing for the GOPC which shows all the improvements made to the port as a result of Lazenby's contract. That will complete the project. Commissioner Lee moved that the two invoices (one for \$13,660 and one for \$3,325) be paid. Commissioner Jones seconded the motion. Motion passed.

Operations Report

Through-put at the port is up and the port received the first shipment of rocks for D & J. Ouachita Terminals is working on the contract extension agreement with KCS. To do so, Paul recommends that the CEA be updated and renewed for another five years. A copy of the draft CEA was provided to the commissioners. Commissioner Manning made the motion to renew the CEA for another five years. Commissioner Odom seconded the motion. Motion passed.

Other

Chairman Guillot reported on the first International Trade Board he attended. He was appointed to the board a few months ago. The meeting was very interesting and will be very relevant to the GOPC. Ricky will serve on one or two sub-committees. He is meeting with Paul to determine which two will provide the most benefit to the GOPC.

Adjournment

There being no additional business, the meeting was adjourned. The GOPC will meet again at noon on June 5, 2013 at the Monroe Chamber of Commerce.

Greater Ouachita Port Commission Minutes
June 5, 2013
Monroe Chamber of Commerce

Commissioners Present: Ricky Guillot, Terri Odom, James Lee, Bobby Manning

Commissioners Absent: James Jones, Roland Charles and Matt Sanderson

Guests: Josh Hays, Lazenby & Associates, Paul Trichel with Ouachita Terminals, Sue Nicholson, Monroe Chamber.

Call to Order

Chairman Ricky Guillot called the meeting to order and gave an invocation. The May 8, 2013 minutes were approved with the following correction: Under the Operations Report add that Chairman Guillot will contact Steve North, attorney for the GOPC, to ask him to update the CEA agreement between the GOPC and Ouachita Terminals. This is a renewal of the existing 5-Year CEA. Commissioner Lee making the motion to approve the minutes with the noted correction and Commissioner Manning seconding. Motion passed.

Financial Report

Commissioner Odom presented the June 4th financial report, which was approved as presented. Commissioner Manning made the motion to approve. Commissioner Lee seconded. Motion passed. Commissioner Odom spoke with the folks at Community Trust Bank to ensure that all GOPC accounts are non-interest accounts. The GOPC members advised Commissioner Odom to return any interest that had already been paid to these accounts. Commissioner Odom will follow up to see that this is done. The balance in the various accounts as of June 4th is as follows:

| | |
|-----------|--------------|
| GOA | \$102,804.49 |
| FTA | \$1,649.29 |
| PPA | \$139.45 |
| EDI HUD | \$100.00 |
| OEDC LC | \$141,167.55 |
| TC & OPPJ | \$141,219.85 |
| FP & C | \$99.73 |
| DRA | \$692.03 |
| EDA | \$99.79 |

Construction Report

Josh Hays reported that the DRA is slow on their reimbursement to the GOPC of \$6,658.05. Currently this is a 5-month delay. The amount is owed to Amethyst Construction. Commissioner Manning moved that the GOPC pay the \$6,658.05 bill to Amethyst Construction and when the DRA submits their reimbursement that the GOPC operating account is repaid with the DRA funds (out of the DRA checking account). Commissioner Odom seconded the motion. Motion passed.

Josh Hays with Lazenby & Associates brought the plans for the outer rail and reviewed them with the GOPC members.

Operations Report

Through-put at the port last month was down as Graphic Packaging was closed for routine maintenance. Earlier in the month, Congressman Cassidy visited the port and was very impressed with the facility.

Adjournment

There being no additional business, the meeting was adjourned. The GOPC will meet again at noon on July 10, 2013 at the Monroe Chamber of Commerce.

Greater Ouachita Port Commission Minutes
July 10, 2013
Monroe Chamber of Commerce

Commissioners Present: Ricky Guillot, Terri Odom, James Lee, James Jones, Roland Charles

Commissioners Absent: Bobby Manning and Matt Sanderson

Guests: Josh Hays, Lazenby & Associates, Terry Baugh, D & J Construction and Lori Reneau, Monroe Chamber of Commerce

Call to Order

Chairman Ricky Guillot called the meeting to order and gave an invocation. The June 5, 2013 minutes were approved. Commissioner Lee made the motion to approve the minutes and Commissioner Jones seconded. Motion passed

Financial Report

Commissioner Odom presented the July 10th financial report, which was approved as presented. Commissioner Lee made the motion to approve. Commissioner Charles seconded. Commissioner Odom asked for permission to pay Thomas & Farr with a check in the amount of \$1,129.00. She received approval from the GOPC members to make the payment. Commissioner Odom noted that some of the accounts are still receiving interest and should not be. She will contact the banking institution to ask them to stop. Commissioner Odom reported that the audit had been completed. She will need to certify the audit. Commissioner Odom alerted the GOPC members that someone hacked into her email and tried to access the GOPC accounts. There was no access to the accounts and the matter was resolved. The balance in the various accounts as of July 10th is as follows.

| | |
|-----------|--------------|
| GOA | \$96,022.45 |
| FTA | \$1,649.29 |
| PPA | \$139.45 |
| EDI HUD | \$100.00 |
| OEDC LC | \$141,179.18 |
| TC & OPPJ | \$141,231.48 |
| FP & C | \$99.73 |
| DRA | (\$1,315.50) |
| EDA | \$99.79 |

Construction Report

Josh Hays presented a resolution to the GOPC for the GOPC to act on requesting GOPC authority to advertise the exterior rail project from various funding agencies. The resolution will be forwarded to each funding agency. The EDA funds in the amount of \$580,000.00 are subject to the approval of a project timeline extension. Josh added that the engineering and final plans for the exterior rail project are done. The exterior rail project will be a double track with 6,000 additional new feet of track. Josh added they have been working with KCS to bring bulk cargo unit trains to the facility.

Josh presented an invoice for approval on the upcoming project where the design has been complete subject to the allocation of the FRA Grant in the amount of \$195,515.00.

Operations Report

Terry Baugh with D & J Construction stated they are continuing to work with Graphic Packaging to bring additional business. Since the completion of the last project they have been able to bring in bulk cargo. He noted that Paul Trichel is working with Graphic and reaching out to many other business that may want to use the facility.

Other

Adjournment

The GOPC will meet again at noon on August 7th, 2013 at the Monroe Chamber of Commerce. There being no further business, the GOPC adjourned.

Greater Ouachita Port Commission Minutes
August 7, 2013
Monroe Chamber of Commerce

Commissioners Present: Ricky Guillot, James Lee

Commissioners Absent: Bobby Manning, Terri Odom, James Jones, Roland Charles and Matt Sanderson

Guests: Josh Hays, Lazenby & Associates, Paul Trichel, Ouachita Terminals and Sue Nicholson, Monroe Chamber of Commerce

Call to Order

Chairman Ricky Guillot called the meeting to order and gave an invocation. The July 10, 2013 minutes were reviewed, but without a quorum, no action could be taken.

Financial Report

There was no financial report as Terri Odom is out of town. In order to move forward with several projects, Josh is going to send all the commissioners an email requesting permission to transfer \$1,400 from the GOPC General Operations Account to the GOPC DRA Account in order to pay the DRA Administration fee of \$3,325.00 to North Delta Regional Planning & Development District so that further reimbursements to the GOPC DRA account can be completed. A transfer of \$1,400 will bring the DRA account balance to \$3,409.50. Both Chairman Guillot and Commissioner Lee agreed. Emails were received from Commissioner Odom and Commissioner Bobby Manning.

Construction Report

Josh Hays presented a resolution to the GOPC for the GOPC to act on requesting GOPC authority to advertise the exterior rail project from various funding agencies. The resolution will be forwarded to each funding agency. The EDA funds in the amount of \$580,000.00 are subject to the approval of a project timeline extension. Josh added that the engineering and final plans for the exterior rail project are done. The exterior rail project will be a double track with 6,000 additional new feet of track. Josh added they have been working with KCS to bring bulk cargo unit trains to the facility.

Josh has also been working on a FRA grant for the past 24 months. He received the FRA signature forms and is close to getting the funding. FRA has a new grant administrator who is easier to work with. Regarding the GOPC's contract with KCS-KCS will agree to serve the port if the port will complete and sign a track operating agreement. Josh has just about finished the engineering plan and report that will be included with the agreement.

Operations Report

Paul Trichel with Ouachita Terminals stated they are continuing to unload more rock. Interest in the port is up again with the economy improving.

Adjournment

The GOPC will meet again at noon on September 4, 2013 at the Monroe Chamber of Commerce.
There being no further business, the GOPC adjourned.

Greater Ouachita Port Commission Minutes
September 4, 2013
Monroe Chamber of Commerce

Commissioners Present: Ricky Guillot, Terri Odom, James Lee, Bobby Manning

Commissioners Absent: James Jones, Roland Charles and Matt Sanderson

Guests: Josh Hays, Lazenby & Associates, Paul Trichel, Ouachita Terminals and Sue Nicholson, Monroe Chamber of Commerce

Call to Order

Chairman Ricky Guillot called the meeting to order and gave an invocation. The August 7, 2013 minutes were reviewed, as well as the July 10th minutes. Commissioner Lee moved that they be approved as presented. Seconded by Commissioner Manning. Motion passed.

Financial Report

Treasurer Terri Odom gave the financial report for both August 7 and September 3. There has been a little more activity in the accounts, including a DRA transfer of \$1400. The balances in the various GOPC accounts is as follows:

| | |
|-------------------|--------------|
| GOA | \$98,288.87 |
| FTA | \$1,649.29 |
| PPA | \$139.45 |
| EDI HUD | \$100.00 |
| OEDC-Land Corp | \$141,179.18 |
| Twin Cities | \$141,231.48 |
| Facility Planning | \$99.73 |
| DRA | \$84.50 |
| EDA | \$99.79 |

Commissioner Manning made the motion to approve the financial reports for August and September. Commissioner Lee seconded. Motion passed.

Treasurer Terri Odom presented the 2012 Audit and reviewed the report. It was an unqualified report with no findings. Commissioner Manning made the motion to accept the audit report. Commissioner Lee seconded the motion. Motion passed.

Treasurer Odom also presented a bill for Johnston, Perry and Johnston for \$6,995. Commissioner Manning made the motion to pay the bill. Commissioner Lee seconded the motion. Motion passed.

She also presented a bill to attorney Steve North for \$262.50 to do the paperwork for a land transfer. Commissioner Lee made the motion to pay the bill. Commissioner Manning seconded the motion. Motion passed.

Construction Report

Josh Hays reported that he has returned comments on the rail extension back to KCS. He continues to work with EDA and he thought he would have the grant documents back from FRA by now, but has not. The delay is with EDA. GOPC had requested a time extension and got approval from Austin. They are now waiting on approval from the Washington DC office.

Josh presented 1 invoice for engineering work from Lazenby Engineering for \$13,925.00. Payment for this bill should be split between the OEDC Land Corp account and the Twin Cities account. Commissioner Manning made the motion to approve. Commissioner Lee seconded the motion. Motion passed.

Operations Report

Paul Trichel with Ouachita Terminals reported that business had picked up and was reflected in the monthly check to GOPC. This is due to the addition to the rail line. The check for August was about twice what it had been running. Paul is going to Kansas City for a shipping conference. He is waiting for the rail line switching agreement. To make the switch possible, it will cost KCS \$80,000 to \$100,000 on the Graphic line. Once that is completed, Paul plans to have a big meeting of all the shippers in the area to let them see how GOPC can help them with their shipping needs.

Adjournment

The GOPC will meet again at noon on October 2, 2013 at the Monroe Chamber of Commerce. There being no further business, the GOPC adjourned.

Greater Ouachita Port Commission Minutes
October 2, 2013
Monroe Chamber of Commerce

Commissioners Present: Ricky Guillot, Terri Odom, James Lee, Bobby Manning, James Jones

Commissioners Absent: Roland Charles and Matt Sanderson

Guests: Josh Hays, Lazenby & Associates, Paul Trichel, Ouachita Terminals and Sue Nicholson, Monroe Chamber of Commerce

Call to Order

Chairman Ricky Guillot called the meeting to order and gave an invocation. The September 4, 2013 minutes were reviewed. Commissioner Manning moved that the minutes be approved as presented. Seconded by Commissioner Lee. Motion passed.

Financial Report

Treasurer Terri Odom gave the financial report for both October 2. The balances in the various GOPC accounts is as follows:

| | |
|-------------------|-------------|
| GOA | \$94,387.72 |
| FTA | \$1,649.29 |
| PPA | \$139.45 |
| EDI HUD | \$100.00 |
| OEDC-Land Corp | \$64,569.18 |
| Twin Cities | \$64,621.48 |
| Facility Planning | \$99.73 |
| DRA | \$84.50 |
| EDA | \$99.79 |

Commissioner Lee made the motion to approve the financial report. Commissioner Manning seconded. Motion passed.

Treasurer Terri Odom requested that the GOPC approve a letter of engagement with Johnson Perry and Johnson for the 2013 audit. It will cost approximately \$5,000-\$7,000. Commissioner Odom moved that the letter be approved and the GOPC hire Johnson, Perry and Johnson for the 2013 audit. Commissioner Manning seconded. Motion passed.

Construction Report

Josh Hays reported that he has been working on the grant documents for the FRA. He has completed and returned them to FRA. He was successful in getting the request for extension of time on the EDA grant. The first advertisement for the exterior rail project ran. The bid opening date is November 6. As far as the rail project, all has been signed off and KCS is on board. He presented an invoice from Lazenby for preparing the bid documents. The bill is for \$10,055. It

has been reviewed by the construction committee and they have signed off on the invoice. Commissioner Jones made the motion to pay the bill. Commissioner Lee seconded and the motion passed.

Operations Report

Paul Trichel with Ouachita Terminals reported that he had attended a conference in Kansas City on Inland distribution (called logistics parks). They have a huge facility in Kansas City. The conference was very helpful and informative. The increase deposit for the past month is due to larger rock shipments.

Adjournment

The GOPC will meet again at noon on November 6, 2013 at the Monroe Chamber of Commerce. There being no further business, the GOPC adjourned.

Greater Ouachita Port Commission Minutes
November 6, 2013
Monroe Chamber of Commerce

Commissioners Present: Ricky Guillot, Terri Odom, James Lee, Bobby Manning, James Jones

Commissioners Absent: Roland Charles and Matt Sanderson

Guests: Josh Hays, Lazenby & Associates, Paul Trichel, Ouachita Terminals and Sue Nicholson, Monroe Chamber of Commerce

Call to Order

Chairman Ricky Guillot called the meeting to order and gave an invocation. The October 2, 2013 minutes were reviewed. Commissioner Jones moved that the minutes be approved as presented. Seconded by Commissioner Lee. Motion passed.

Financial Report

Treasurer Terri Odom gave the financial report for both October 2. The balances in the various GOPC accounts is as follows:

| | |
|-------------------|-------------|
| GOA | \$96,986.76 |
| FTA | \$1,649.29 |
| PPA | \$139.45 |
| EDI HUD | \$100.00 |
| OEDC-Land Corp | \$64,569.18 |
| Twin Cities | \$64,621.48 |
| Facility Planning | \$99.73 |
| DRA | -0- |
| EDA | \$99.79 |

Commissioner Manning made the motion to approve the financial report. Commissioner Lee seconded. Motion passed.

Treasurer Terri Odom reported to the GOPC that she would move the remaining funds in the DRA account to the General Operating account. Once done, the DRA account will be closed.

Construction Report

Josh Hays reported that the bid opening for the exterior rail project was held on November 6 with the project awarded to Amethyst Construction, who submitted the low bid of \$2,889,329.89 for the base bid and alternate No.1. The bid award must be approved by FRA, EDA and Facility Planning before the project can move forward. Josh advised that the GOPC should pass a resolution authorizing the award of the bid to Amethyst Construction for the bid amount of \$2,889,329.89. Commissioner Jones made the motion to pass a resolution awarding the bid to Amethyst for the amount noted above. Commissioner Lee seconded and the motion passed.

Josh also presented a bill from Lazenby for engineering work for \$7,015. Commissioner Odom moved that the GOPC pay the bill. Commissioner Jones seconded. Motion passed.

Operations Report

Paul Trichel with Ouachita Terminals thanked the GOPC on moving forward with the exterior rail project. With this project, the previous work that has been completed and once the KCS rail switch is complete, the Ouachita Port should be able to offer clients better pricing.

Adjournment

The GOPC will meet again at noon on December 11, 2013 at the Monroe Chamber of Commerce. There being no further business, the GOPC adjourned.

Greater Ouachita Port Commission Minutes
December 11, 2013
Monroe Chamber of Commerce

Commissioners Present: Ricky Guillot, Terri Odom, James Lee, James Jones

Commissioners Absent: Bobby Manning, Roland Charles and Matt Sanderson

Guests: Josh Hays, Lazenby & Associates, Paul Trichel, Ouachita Terminals, Zack Parker, Ouachita Citizen and Sue Nicholson, Monroe Chamber of Commerce

Call to Order

Chairman Ricky Guillot called the meeting to order and gave an invocation. The November 11, 2013 minutes were reviewed. Commissioner Jones moved that the minutes be approved as presented. Seconded by Commissioner Lee. Motion passed.

Financial Report

Treasurer Terri Odom gave the financial report for December 11. The balances in the various GOPC accounts is as follows:

| | |
|-------------------|--------------|
| GOA | \$107,472.72 |
| FTA | \$1,649.29 |
| PPA | \$139.45 |
| EDI HUD | \$100.00 |
| OEDC-Land Corp | \$64,569.18 |
| Twin Cities | \$64,621.48 |
| Facility Planning | \$99.73 |
| DRA | -0- |
| EDA | \$99.79 |
| FRA | \$100 |

Commissioner Lee made the motion to approve the financial report. Commissioner Jones seconded. Motion passed.

Treasurer Terri Odom presented a bill for \$1000 for the Louisiana Port Association dues. Commissioner Jones moved that the bill be paid. Commissioner Lee seconded the motion. Motion Passed.

Construction Report

Josh Hays reported that the bid opening for the exterior rail project was held on November 6 with the project awarded to Amethyst Construction, who submitted the low bid of \$2,889,329.89 for the base bid and alternate No.1. The bid award must be approved by FRA, EDA and Facility Planning before the project can move forward. Josh advised that the 2nd place bidder protested the bid and Josh turned that protest over to Steve North, the GOPC legal council. Steve resolved

the issue and the project is back on track. The weather has not allowed the project to move forward, but it will once the weather improves.

Josh presented two bills: one for \$35,862.50 to Amethyst and one \$21,940 to Lazenby and Associates for engineering. Even with the delay the project is expected to be complete on time. Terri Odom said that each bill will be paid from the appropriate accounts.

Operations Report

Paul Trichel with Ouachita Terminals said that production has been down, but this is an anticipated seasonal drop. The Louisiana Port Association meeting is scheduled for February 17-19 in New Orleans. The rules for the tax breaks for ports in Louisiana is expected to be implemented on March 1, 2014.

Adjournment

The GOPC will meet again at noon on January 7, 2014 at the Monroe Chamber of Commerce. There being no further business, the GOPC adjourned.